

JEFFREY-BUTLAND FAMILY-OWNED SMALL BUSINESS OF THE YEAR

U.S. SMALL BUSINESS ADMINISTRATION NOMINATION FORM SANTA ANA DISTRICT OFFICE

Family-Owned Small Business: Family owned and operated business which has been passed on from one generation to another. Nominees must also serve as a majority owner and operator or bear principal responsibility for operating a small business with at least a 15 year-track record. **SBA's size standards apply in defining a business as small.**

Nominee's Name: _____
Title / Occupation: _____
Name of Business: _____
Business Address: _____
Home Address: _____
Business Phone: _____ **Fax:** _____
Home Phone: _____ **Email:** _____

Nominator's Name: _____
Title: _____
Name of Business or Organization: _____
Address: _____
Business Phone: _____ **Fax:** _____

Please give a concise statement describing the nominee's business and why the nominated individual deserves recognition as Family-Owned Small Business.

DISTRICT NOMINATIONS DUE NOVEMBER 24, 2006



SELECTION CRITERIA FOR FAMILY-OWNED SMALL BUSINESS



Nominations must be typewritten only on one side of 8.5" x 11" white stationery, collated and secured in a 1.5" binder. Incomplete nomination packages will not be considered. A complete nomination package will include, in the following order:

1. A single cover page (use form provided).
2. A completed SBA Form 898.
3. An original black and white photo of the nominee (8" x 10" or 5" x 7").
4. A nomination letter (not to exceed two pages).
5. A biography of the nominee (not to exceed one page).
6. A business profile (not to exceed one page).
7. A statement of the qualities and performance that merit the award (not to exceed two pages). **** See below for specific award criteria to be addressed**
8. A financial statement of the business for the past three years (not to exceed twelve pages).
9. Any other support documentation including copies of newspaper articles, awards or other documentation may be attached to further illustrate the nominee's accomplishments (not to exceed ten pages). Videos will not be considered.
10. A completed Consent for Disclosure of Information (SBA Form 2137).

**** Family-Owned Small Business Award Criteria:** Please explain briefly how the nominee has performed as an outstanding small business, not to exceed **two** pages.

- Evidence of success measured by increased sales and profits.
- Increased employment opportunities for family member and non-family members for the nominee's business.
- Demonstrated potential necessary for continuing long-term business success and economic growth.
- Voluntary efforts to strengthen family owned businesses within the community.

For further information on this award, contact Sylvia Gutierrez at (714) 560-7454 or send email to sylvia.gutierrez@sba.gov.

Send Nominations to:

U.S. Small Business Administration
Attn: Small Business Awards Committee
200 W. Santa Ana Blvd., Suite 700
Santa Ana CA 92701

District Nominations Due November 24, 2006

2007 EXPORTER OF THE YEAR

U.S. SMALL BUSINESS ADMINISTRATION NOMINATION FORM SANTA ANA DISTRICT OFFICE

Small Business Exporter: Individuals who own and operate a small business engaged in exporting. **SBA's size standards apply in defining a business as small.**

Nominee's Name: _____
Title / Occupation: _____
Name of Business: _____
Business Address: _____
Home Address: _____
Business Phone: _____ **Fax:** _____
Home Phone: _____ **Email:** _____

Nominator's Name: _____
Title: _____
Name of Business or Organization: _____
Address: _____
Business Phone: _____ **Fax:** _____

Please give a concise statement describing the nominee's business and why the nominated individual deserves recognition as the Small Business Exporter of the Year.

DISTRICT NOMINATIONS MUST BE RECEIVED BY NOVEMBER 24, 2006



**SELECTION CRITERIA FOR
SMALL BUSINESS EXPORTER OF THE YEAR**



Nominations must be typewritten only on one side of 8.5" x 11" white stationery, collated and secured in a 1.5" binder. Incomplete nomination packages will not be considered. A complete nomination package will include, in the following order:

11. A single cover page (use form provided).
12. A completed SBA Form 898.
13. An original black and white photo of the nominee (8" x 10" or 5" x 7").
14. A nomination letter (not to exceed two pages).
15. A biography of the nominee (not to exceed one page).
16. A business profile (not to exceed one page).
17. A statement of the qualities and performance that merit the award (not to exceed two pages). **** See below for specific award criteria to be addressed**
18. A financial statement of the business for the past three years (not to exceed twelve pages).
19. Any other support documentation including copies of newspaper articles, awards or other documentation may be attached to further illustrate the nominee's accomplishments (not to exceed ten pages). Videos will not be considered.
20. A completed Consent for Disclosure of Information (SBA Form 2137).

**** Exporter Award Criteria:** Please explain briefly how the nominee has performed as an outstanding small business, not to exceed **two** pages.

- Increased sales, profits and/or growth of employment because of exporting.
- Creative overseas marketing strategies – include a description of the products exported and markets served.
- Effective solutions to export-related problems.
- Demonstrated encouragement of other small businesses to export.
- Voluntary assistance to other small businesses entering the export market.
- Cooperation with other firms in the creation of export trading companies, and/or introduction of unique trading relationships, products or services.

For further information on this award, contact Sylvia Gutierrez at (714) 560-7454 or send an e-mail to sylvia.gutierrez@sba.gov.

Send Nominations to:

U.S. Small Business Administration
Attn: Small Business Awards Committee
200 W. Santa Ana Blvd., Suite 700
Santa Ana CA 92701

DISTRICT NOMINATIONS MUST BE RECEIVED BY NOVEMBER 24, 2006

FINANCIAL SERVICES CHAMPION OF THE YEAR

U.S. SMALL BUSINESS ADMINISTRATION NOMINATION FORM

SANTA ANA DISTRICT OFFICE

A **Financial Services Advocate** is an individual who has assisted small businesses by increasing the usefulness and availability of accounting or financial services. Nominees may or may not be small business owners.

Nominee's Name: _____

Title / Occupation: _____

Name of Business: _____

Business Address: _____

Home Address: _____

Business Phone: _____ **Fax:** _____

Home Phone: _____ **Email:** _____

Nominator's Name: _____

Title: _____

Name of Business or Organization: _____

Address: _____

Business Phone: _____ **Fax:** _____

Please give a concise statement clearly describing the nominee's current position and why the nominated individual deserves recognition as the Financial Services Advocate:

DISTRICT NOMINATIONS MUST BE RECEIVED BY NOVEMBER 24, 2006



**SELECTION CRITERIA FOR
FINANCIAL SERVICES ADVOCATE OF THE YEAR**



Nominations must be typewritten only on one side of 8.5" x 11" white stationery, collated and secured in a 1.5" binder. Incomplete nomination packages will not be considered. A complete nomination package will include, in the following order:

21. A single cover page (use form provided).
22. A completed SBA Form 912.
23. An original black and white photo of the nominee (8" x 10" or 5" x 7").
24. A nomination letter (not to exceed two pages).
25. A biography of the nominee (not to exceed one page).
26. A business profile (not to exceed one page).
27. A statement of the qualities and performance that merit the award (not to exceed two pages). **** See below for specific award criteria to be addressed**
28. Any other support documentation including copies of newspaper articles, awards or other documentation may be attached to further illustrate the nominee's accomplishments (not to exceed ten pages). Videos will not be considered.
29. A completed Consent for Disclosure of Information (SBA Form 2137).

**** Financial Services Advocate Award Criteria:** Please explain briefly how the nominee has performed as an advocate for small business, not to exceed **two** pages.

1. The amount and quality of assistance given small businesses in obtaining financing, outside of regular business duties.
2. Advocacy of changes in the financial services industry to assist small companies.
3. Encouragement of the flow of investment capital to small ventures.
4. Active support for legislative or regulatory action designed to help small firms.
5. Other significant contributions made through the financial services or accounting industries to advance small business interests.

For further information on this award, contact Sylvia Gutierrez at (714) 560 - 7454 or send e-mail to sylvia.gutierrez@sba.gov.

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HOME-BASED BUSINESS CHAMPION OF THE YEAR

U.S. SMALL BUSINESS ADMINISTRATION NOMINATION FORM

SANTA ANA DISTRICT OFFICE

The **Home-Based Business Advocate** is an individual who has experienced the rewards and difficulties of home-based business ownership and has dedicated volunteer efforts to improve the climate for these businesses.

Nominee's Name: _____

Title / Occupation: _____

Name of Business: _____

Business Address: _____

Home Address: _____

Business Phone: _____ Fax: _____

Home Phone: _____ Email: _____

Nominator's Name: _____

Title: _____

Name of Business or Organization: _____

Address: _____

Business Phone: _____ Fax: _____

Give a brief description of the nominee's business or profession/occupation and a concise statement clearly describing why the nominated individual deserves recognition as the Home-Based Business Advocate:

DISTRICT NOMINATIONS MUST BE RECEIVED BY NOVEMBER 24, 2006



SELECTION CRITERIA FOR HOME-BASED BUSINESS ADVOCATE OF THE YEAR



Nominations must be typewritten only on one side of 8.5" x 11" white stationery, collated and secured in a 1.5" binder. Incomplete nomination packages will not be considered. A complete nomination package will include, in the following order:

30. A single cover page (use form provided).
31. A completed SBA Form 898.
32. An original black and white photo of the nominee (8" x 10" or 5" x 7").
33. A nomination letter (not to exceed two pages).
34. A biography of the nominee (not to exceed one page).
35. A business profile (not to exceed one page).
36. A statement of the qualities and performance that merit the award (not to exceed two pages). **** See below for specific award criteria to be addressed**
37. A financial statement of the business for the past three years (not to exceed twelve pages).
38. Any other support documentation including copies of newspaper articles, awards or other documentation may be attached to further illustrate the nominee's accomplishments (not to exceed ten pages). Videos will not be considered.
39. A completed Consent for Disclosure of Information (SBA Form 2137).

**** Home-Based Business Award Criteria:** Please explain briefly how the nominee has performed as an advocate for small business, not to exceed **two** pages.

- Volunteering time and energy to improve the conditions for home-based businesses.
- Engaging in entrepreneurial training, policy development efforts, or financial or business planning specifically tailored for home-based businesses.
- Demonstrated interest in home-based business as an owner or former owner.
- Measurable accomplishments in advancing home-based businesses, such as adoption of public policy or expansion of a program.

For further information on this award, contact Sylvia Gutierrez at (714) 560 - 7454 or send e-mail to sylvia.gutierrez@sba.gov.

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DISTRICT NOMINATIONS MUST BE RECEIVED BY NOVEMBER 24, 2006

MINORITY SMALL BUSINESS CHAMPION OF THE YEAR

U.S. SMALL BUSINESS ADMINISTRATION NOMINATION FORM

SANTA ANA DISTRICT OFFICE

The **Minority Small Business Advocate** is an individual who has fulfilled a commitment to support minority entrepreneurship. Nominees may or may not be small business owners.

Nominee's Name: _____
Title / Occupation: _____
Name of Business: _____
Business Address: _____
Home Address: _____
Business Phone: _____ **Fax:** _____
Home Phone: _____ **Email:** _____

Nominator's Name: _____
Title: _____
Name of Business or Organization: _____
Address: _____
Business Phone: _____ **Fax:** _____

Give a brief description of the nominee's business or profession/occupation and a concise statement clearly describing why the nominated individual deserves recognition as the Minority Small Business Advocate:

DISTRICT NOMINATIONS MUST BE RECEIVED BY NOVEMBER 24, 2006



SELECTION CRITERIA FOR MINORITY SMALL BUSINESS ADVOCATE OF THE YEAR



Nominations must be typewritten only on one side of 8.5" x 11" white stationery, collated and secured in a 1.5" binder. Incomplete nomination packages will not be considered. A complete nomination package will include, in the following order:

40. A single cover page (use form provided).
41. A completed SBA Form 898.
42. An original black and white photo of the nominee (8" x 10" or 5" x 7").
43. A nomination letter (not to exceed two pages).
44. A biography of the nominee (not to exceed one page).
45. A business profile (not to exceed one page).
46. A statement of the qualities and performance that merit the award (not to exceed two pages). **** See below for specific award criteria to be addressed**
47. Any other support documentation including copies of newspaper articles, awards or other documentation may be attached to further illustrate the nominee's accomplishments (not to exceed ten pages). Videos will not be considered.
48. A completed Consent for Disclosure of Information (SBA Form 2137).

**** Minority Advocate Award Criteria:** Please explain briefly how the nominee has performed as an advocate for small business, not to exceed **two** pages.

- Voluntary efforts beyond business / professional responsibilities to advance minority small business interests within the community, state and/or nation.
- Demonstrated efforts to improve conditions in the minority small business community as a whole, not solely for individual personal advancement.
- Voluntary provision of professional services to the minority small business community in legal, legislative, managerial, or financial capacities.
- Demonstrated accomplishments in advising minority small business groups of opportunities within the overall business community.
- Other accomplishments demonstrating the nominee's merit as an effective advocate for minority small business interests.

For further information on this award, contact Sylvia Gutierrez at (714) 560 - 7454 or send an e-mail to sylvia.gutierrez@sba.gov.

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DISTRICT NOMINATIONS MUST BE RECEIVED BY NOVEMBER 24, 2006

SMALL BUSINESS JOURNALIST CHAMPION OF THE YEAR

U.S. SMALL BUSINESS ADMINISTRATION NOMINATION FORM

SANTA ANA DISTRICT OFFICE

A **Small Business Journalist** is a journalist who has worked to increase public understanding of small business issues through television, radio, electronic or print media. Sample articles or tapes are encouraged. Nominees may or may not be small business owners.

Nominee's Name: _____

Title / Occupation: _____

Name of Business: _____

Business Address: _____

Home Address: _____

Business Phone: _____ **Fax:** _____

Home Phone: _____ **Email:** _____

Nominator's Name: _____

Title: _____

Name of Business or Organization: _____

Address: _____

Business Phone: _____ **Fax:** _____

Please provide a concise statement describing the nominee's current position and why they deserve recognition as the Small Business Journalist.

DISTRICT NOMINATIONS MUST BE RECEIVED BY NOVEMBER 24, 2006



**SELECTION CRITERIA FOR
SMALL BUSINESS JOURNALIST OF THE YEAR**



Nominations must be typewritten only on one side of 8.5" x 11" white stationery, collated and secured in a 1.5" binder. Incomplete nomination packages will not be considered. A complete nomination package will include, in the following order:

49. A single cover page (use form provided).
50. A completed SBA Form 898.
51. An original black and white photo of the nominee (8" x 10" or 5" x 7").
52. A nomination letter (not to exceed two pages).
53. A biography of the nominee (not to exceed one page).
54. A business profile (not to exceed one page).
55. A statement of the qualities and performance that merit the award (not to exceed two pages). **** See below for specific award criteria to be addressed**
56. Any other support documentation including copies of newspaper articles, awards or other documentation may be attached to further illustrate the nominee's accomplishments (not to exceed ten pages). Sample articles or tapes are encouraged.
57. A completed Consent for Disclosure of Information (SBA Form 2137).

**** Small Business Journalist Award Criteria:** Please explain briefly how the nominee has performed as an advocate for small business, not to exceed **two** pages.

- Efforts to increase public understanding of the importance of small business contributions to the economy.
- Contribution of news and feature stories, editorials, columns and commentary that highlight and analyze small business issues.
- Voluntary community service aimed at enhancing small business opportunity and growth.
- Other achievements that exemplify the nominee's media efforts to improve the understanding of the role of small business in the U.S. economy.

For further information on this award, contact Sylvia Gutierrez at (714) 560 - 7454 or send email to sylvia.gutierrez@sba.gov.

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DISTRICT NOMINATIONS MUST BE RECEIVED BY NOVEMBER 24, 2006

2007 SMALL BUSINESS PERSON OF THE YEAR

U.S. SMALL BUSINESS ADMINISTRATION NOMINATION FORM SANTA ANA DISTRICT OFFICE

Small Business Person: Individuals who own and operate or bear principal responsibility for operating a small business are eligible. Partners who jointly own and operate a business may be nominated as a "team," so long as the number of individuals in a single nomination does not exceed four. **SBA's size standards apply in defining a business as small.**

Nominee's Name: _____
Title / Occupation: _____
Name of Business: _____
Business Address: _____
Home Address: _____
Business Phone: _____ **Fax:** _____
Home Phone: _____ **Email:** _____

Nominator's Name: _____
Title: _____
Name of Business or Organization: _____
Address: _____
Business Phone: _____ **Fax:** _____

Give a one-paragraph description of the nominee's business and provide a concise statement clearly describing why the nominated individual deserves recognition as the Small Business Person of the Year.

DISTRICT NOMINATIONS MUST BE RECEIVED BY NOVEMBER 24, 2006



**SELECTION CRITERIA FOR
SMALL BUSINESS PERSON OF THE YEAR**



Nominations must be typewritten only on one side of 8.5" x 11" white stationery, collated and secured in a 1.5" binder. Incomplete nomination packages will not be considered. A complete nomination package will include, in the following order:

58. A single cover page (use form provided).
59. A completed SBA Form 898.
60. An original black and white photo of the nominee (8"x 10" or 5" x 7").
61. A nomination letter (not to exceed two pages).
62. A biography of the nominee (not to exceed one page).
63. A business profile (not to exceed one page).
64. A statement of the qualities and performance that merit the award (not to exceed two pages). **** See below for specific award criteria to be addressed**
65. A financial statement of the business for the past three years (not to exceed twelve pages).
66. Any other support documentation including copies of newspaper articles, awards or other documentation may be attached to further illustrate the nominee's accomplishments (not to exceed ten pages). Videos will not be considered.
67. A completed Consent for Disclosure of Information (SBA Form 2137).

**** Small Business Person Award Criteria:** Please explain briefly how the nominee has performed as an outstanding small business owner, not to exceed **two** pages.

- Staying Power - a substantiated history as an established business.
- Growth in Number of Employees - a benchmark to judge the impact of the business on the job market.
- Increase in Sales and/or Unit Volume - an indication of continued growth.
- Innovativeness of product or service offered - illustrations of the creativity and imagination of the nominee.
- Response to Adversity - examples of problems faced in the nominee's business and the methods used to solve them.
- Evidence of Contributions by Nominee to Aid Community-Oriented Projects -- through the use of his/her personal time and other resources.

For further information on this award, contact Sylvia Gutierrez at (714) 560 - 7454 or send email to sylvia.gutierrez@sba.gov.

Send Nominations to:

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Attn: Small Business Awards Committee
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Santa Ana CA 92701

DISTRICT NOMINATIONS MUST BE RECEIVED BY NOVEMBER 24, 2006

VETERAN SMALL BUSINESS CHAMPION OF THE YEAR

U.S. SMALL BUSINESS ADMINISTRATION NOMINATION FORM

SANTA ANA DISTRICT OFFICE

A **Veteran Small Business Advocate** is an individual who has fulfilled a commitment to advancing small business opportunities for veterans of the U.S. armed forces. Nominees may or may not be veterans themselves.

Nominee's Name: _____

Title / Occupation: _____

Name of Business: _____

Business Address: _____

Home Address: _____

Business Phone: _____ **Fax:** _____

Home Phone: _____ **Email:** _____

Nominator's Name: _____

Title: _____

Name of Business or Organization: _____

Address: _____

Business Phone: _____ **Fax:** _____

Give a brief description of the nominee's business or profession/occupation and a concise statement clearly describing why the nominated individual deserves recognition as the Veteran Small Business Advocate:

DISTRICT NOMINATIONS MUST BE RECEIVED BY NOVEMBER 24, 2006



**SELECTION CRITERIA FOR
VETERAN SMALL BUSINESS CHAMPION OF THE YEAR**



Nominations must be typewritten only on one side of 8.5" x 11" white stationery, collated and secured in a 1.5" binder. Incomplete nomination packages will not be considered. A complete nomination package will include, in the following order:

68. A single cover page (use form provided).
69. A completed SBA Form 898.
70. An original black and white photo of the nominee (8" x 10" or 5" x 7").
71. A nomination letter (not to exceed two pages).
72. A biography of the nominee (not to exceed one page).
73. A business profile (not to exceed one page).
74. A statement of the qualities and performance that merit the award (not to exceed two pages). **** See below for specific award criteria to be addressed**
75. Any other support documentation including copies of newspaper articles, awards or other documentation may be attached to further illustrate the nominee's accomplishments (not to exceed ten pages). Videos will not be considered.
76. A completed Consent for Disclosure of Information (SBA Form 2137).

**** Veteran Small Business Advocate Award Criteria:** Please explain briefly how the nominee has performed as an advocate for small business, not to exceed **two** pages.

- Active support for legislative or regulatory action designed to help small businesses.
- Evidence of increased business opportunities for veterans as a result of nominee's actions.
- Advisory activities to improve awareness among veterans' groups of small business opportunities.
- Advocacy of special consideration for veterans in government small business policy-making.
- Demonstrated accomplishment in obtaining support within the community for the establishment of veteran-owned small businesses.
- Other accomplishments demonstrating the nominee's effective advocacy of veteran-owned small businesses.

For further information on this award, contact Sylvia Gutierrez at (714) 560 - 7454 or send an e-mail to sylvia.gutierrez@sba.gov.

Send Nominations to:

U.S. Small Business Administration
Attn: Small Business Awards Committee
200 W. Santa Ana Blvd., Suite 700
Santa Ana CA 92701

DISTRICT NOMINATIONS MUST BE RECEIVED BY NOVEMBER 24, 2006

WOMEN IN BUSINESS CHAMPION OF THE YEAR

U.S. SMALL BUSINESS ADMINISTRATION NOMINATION FORM

SANTA ANA DISTRICT OFFICE

The **Women in Business Advocate** is an individual who has fulfilled a commitment to the advancement of women's business ownership. Nominees may or may not be small business owners.

Nominee's Name: _____
Title / Occupation: _____
Name of Business: _____
Business Address: _____
Home Address: _____
Business Phone: _____ **Fax:** _____
Home Phone: _____ **Email:** _____

Nominator's Name: _____
Title: _____
Name of Business or Organization: _____
Address: _____
Business Phone: _____ **Fax:** _____

Give a brief description of the nominee's business or profession/occupation and a concise statement clearly describing why the nominated individual deserves recognition as the Women in Business Advocate:

DISTRICT NOMINATIONS MUST BE RECEIVED BY NOVEMBER 24, 2006



SELECTION CRITERIA FOR WOMEN IN BUSINESS CHAMPION OF THE YEAR



Nominations must be typewritten only on one side of 8.5" x 11" white stationery, collated and secured in a 1.5" binder. Incomplete nomination packages will not be considered. A complete nomination package will include, in the following order:

77. A single cover page (use form provided).
78. A completed SBA Form 898.
79. An original black and white photo of the nominee (8" x 10" or 5" x 7").
80. A nomination letter (not to exceed two pages).
81. A biography of the nominee (not to exceed one page).
82. A business profile (not to exceed one page).
83. A statement of the qualities and performance that merit the award (not to exceed two pages). **** See below for specific award criteria to be addressed**
84. Any other support documentation including copies of newspaper articles, awards or other documentation may be attached to further illustrate the nominee's accomplishments (not to exceed ten pages). Videos will not be considered.
85. A completed Consent for Disclosure of Information (SBA Form 2137).

**** Women In Business Award Criteria:** Please explain briefly how the nominee has performed as an advocate for small business, not to exceed **two** pages.

- Active support for legislative or regulatory action designed to help small businesses.
- Efforts to increase business and financial opportunities for women.
- Legal, financial or managerial assistance provided to enhance women's business ownership.
- Voluntary efforts to strengthen the role of women business owners within the community.
- Advocacy of the women-owned business community as a whole, not solely for individual personal advancement.
- Other accomplishments demonstrating the nominee's effectiveness in improving the environment for the creation and expansion of businesses owned and operated by women.

For further information on this award, contact Sylvia Gutierrez at (714) 560 - 7454 or send and e-mail to sylvia.gutierrez@sba.gov.

Send Nomination Packages to:

U.S. Small Business Administration
Attn: Small Business Awards Committee
200 W. Santa Ana Blvd., Suite 700
Santa Ana CA 92701

DISTRICT NOMINATIONS MUST BE RECEIVED BY NOVEMBER 24, 2006

2007 YOUNG ENTREPRENEUR OF THE YEAR

U.S. SMALL BUSINESS ADMINISTRATION NOMINATION FORM SANTA ANA DISTRICT OFFICE

Young Entrepreneur: Individuals who serve as majority owner and operate or bear principal responsibility for operating a small business with a three-year track record, and who will not yet have attained the age of 30 by June 1, 2007, may be nominated. **SBA's size standards apply in defining a business as small.**

Nominee's Name: _____
Title / Occupation: _____
Name of Business: _____
Business Address: _____
Home Address: _____
Business Phone: _____ **Fax:** _____
Home Phone: _____ **Email:** _____

Nominator's Name: _____
Title: _____
Name of Business or Organization: _____
Address: _____
Business Phone: _____ **Fax:** _____

Please give a concise statement clearly describing the nominee's business and why the nominated individual deserves recognition as the Young Entrepreneur of the Year:

DISTRICT NOMINATIONS MUST BE RECEIVED BY NOVEMBER 24, 2006



SELECTION CRITERIA FOR YOUNG ENTREPRENEUR OF THE YEAR



Nominations must be typewritten only on one side of 8.5" x 11" white stationery, collated and secured in a 1.5" binder. Incomplete nomination packages will not be considered. A complete nomination package will include, in the following order:

86. A single cover page (use form provided).
87. A completed SBA Form 898.
88. An original black and white photo of the nominee (8" x 10" or 5" x 7").
89. A nomination letter (not to exceed two pages).
90. A biography of the nominee (not to exceed one page).
91. A business profile (not to exceed one page).
92. A statement of the qualities and performance that merit the award (not to exceed two pages). **** See below for specific award criteria to be addressed**
93. A financial statement of the business for the past three years (not to exceed twelve pages).
94. Any other support documentation including copies of newspaper articles, awards or other documentation may be attached to further illustrate the nominee's accomplishments (not to exceed ten pages). Videos will not be considered.
95. A completed Consent for Disclosure of Information (SBA Form 2137).

**** Young Entrepreneur Award Criteria:** Please explain briefly how the nominee has performed as an outstanding small business, not to exceed **two** pages.

- Evidence of success as measured by sales and profits.
- Increased employment opportunities created by nominee's business.
- Development and/or utilization of innovative or creative business methods.
- Demonstrated entrepreneurial potential necessary for long-term business success and economic growth.

For further information on this award, contact Sylvia Gutierrez at (714) 560 - 7454 or send an e-mail to sylvia.gutierrez@sba.gov.

Send Nominations to:

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